

**EULESS LIBRARY FOUNDATION  
Board of Directors Meeting Minutes  
Thursday, March 26, 2015**

**Attendees** (x indicates attendance at this meeting):

	Directors		Ex Officio		Directors Emeritus		Guests
	Frances Allen	x	Loretta Doty		Joy Goodgame		
x	Kelly Avery	x	Sherry Knight	x	Mary Lib Saleh		
x	Curtis Brown	x	Carol Kveck				
x	Pat Chumney		Mayor Linda Martin				
x	Kathy Conlin		Barney Snitz				
x	Sandra Crowley						
x	Allan Gibbs						
x	Evelynn Kelly						
	Betty Leone						
	Norann Lustfield						
x	Mike McGehee						
x	Diane Porterfield						
	Helen Voss						
x	Diane Zimmer						

President Sandra Crowley called the regular board meeting of the Euless Library Foundation to order at 6.30 p.m. at the Mary Lib Saleh Euless Public Library. There was a quorum.

**Minutes** - The minutes of the February meeting were sent to all board members via e-mail. The February minutes were approved with corrections.

**Treasurer's Report** – Curtis Brown shared copies of the treasurer report. A copy is attached.

**Library Report** - Sherry Knight shared copies of the April Spotlight and went over the activities planned. A copy is attached. Sherry announced some activities the library will be providing for Arbor Daze. Activities include: a cowboy walking on stilts, a juggler, a sword swallower, balloons, a tent staffed by library personnel, give-away bags, the Historical Society housed in the bubble room, and Mary Lib as docent.

**Mayor's Report** – The Honorable Linda Martin could not be present.

**Committee Reports:**

**Tiles** – Sandra reported that the final spines are in the kiln and should be in house early next week. A meeting with the city is planned next Tuesday at 10am. Diane Porterfield inquired if the tile mural will be visible for Arbor Daze. Sandra will check. The mural weighs approximately 500 pounds. Mike McGehee suggested July 2 as the dedication date for the mural. The dedication celebration could be in conjunction with a celebration of ELF's 20<sup>th</sup> anniversary. Mary Lib Saleh suggested a committee for planning the celebration. She and Mike volunteered. Helen Voss and Francis Allen were suggested as additional committee members.

**Books for Troops** – Curtis Brown said the Books for Troops project will be part of ELF's exhibit at Arbor Daze. Allan Gibbs wanted to confirm that the board approved of the booth. Allan has an additional veteran information contact, Gladys Vance. Allan shared that Carol Wagner will coordinate donations to local veteran facilities in our area and that Half Price Books also provides books to veterans. Allan asked if Betty Leone volunteered to collect socks as fillers for the book boxes to be mailed.

**Book Sale** – Kathy Conlin reviewed the spring book sale hours and shared that she does not have a teen court contact. Sherry said the sign on the back of the library building will go up one week before the book sale. Pat Chumney asked for membership help on Thursday for setup. Sandra volunteered to provide \$80 start-up cash and has the cash breakdown list. The money box and bag are in the back of the library. Sandra indicated that Michael's and Hobby Lobby have signage sticks if more are needed. Pricing will be \$1 for hardback books and \$0.50 for paperback books. Kathy said there are some hardback books that might draw more than \$1. Sandra said lunch will be provided on Saturday and that last year Norann Lustfield used Which Witch Sandwich Shop. Sandwich trays work best.

**Arbor Daze** –Kathy stated that at least 50 ELF membership information pamphlets will be available for Arbor Daze. Sandra will provide ELF bookmarks. Donated books will be free to children under the age of 18 and Sherry has a volunteer to select the books. Kathy suggested that after the book sale the donated children's books could be separated out of the boxes and Diane Porterfield expressed that she would like some books saved for the USO. Pat stated that some children's books have already been separated and could be provided to the USO. Sandra suggested that during the book sale teenagers could sort books in the back during times when the book sale was not busy. Sandra announced that we have one more meeting before Arbor Daze where we can have further discussion, get together again if needed, and use email for concerns or suggestions.

**Old Business** - none

**New Business** – Sandra stated that Betsy Deck manages the city websites and will be invited to speak to ELF after Arbor Daze. The Foundation website is difficult to maintain because of the language currently in use. FrontPage was used for the original website. The City has offered to convert the site to WordPress, a more common easy-to-use language. Sandra asked the board to think about the website and the information they wish the site to promote. It was suggested that the website should include what ELF does for the library and community and should possibly include a blog.

Mary Lib suggested that Arbor Daze workers wear ELF shirts. Possibly four or five members have long sleeve denim ELF shirts. Pat suggested workers wear name tags. Sandra stated that Mid Cities has blue vests stored in the library that ELF might could borrow. She will check on a key. Sherry stated that the library could make buttons. Allan suggested workers wear a vest and a button. Sandra shared that she has several logos. Evelyn Kelly volunteered to email a proposal for a shirt/t-shirt design with pricing options for the future.

Sandra asked if ELF had a tablecloth with a logo. Sherry shared the library had a tablecloth made for \$220. Evelyn said she would send a quote and a tablecloth could be produced in three business days. Mike made a motion to purchase a table cover with a logo and not to exceed \$250. Allan seconded the motion. Motion passed. Sherry stated library colors were purple, orange, lime green and teal. Proposed table cover will be Kelly green with white letters. Sandra will provide a logo file/design to Evelyn.

Mike suggested ELF have a fundraiser and invite an author to come for that event. Sandra reminded the board that Mike and Allan have previously volunteered for this fundraising committee. Discussion followed. The committee will meet and present their recommendations at the next meeting.

**Adjournment** –The meeting adjourned at 7:42 pm.

Respectfully submitted,

Loretta Doty, Secretary